



Tenancy Application Form

A. AGENT DETAILS

REMAX Regency

Address: Shop 15/86 Robina Town Centre Dr, Robina QLD 4226

Phone: (07) 5593 2151 Fax: (07) 5593 2917

Email: rentals@remaxgc.com.au

B. PROPERTY DETAILS

Address of Property:

Date Viewed & Name of who viewed

When would you like to move into the property?

 Day Month Year

Lease Term (please circle)

6 months 12 months

How many tenants will occupy the property?:

Adults	Children	Ages of Children
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C. PAYMENT DETAILS

Property Rental

 \$ per week OR \$

Rental Bond (4 weeks rent or 6 weeks if > \$700):

 \$

First payment of rent in advance (2 weeks rent)

 \$

Amount payable on signing tenancy agreement
(Bank cheque, Money order or SimpleRent*)

 \$

E. APPLICANT 1 PERSONAL DETAILS

5. Please give us your details

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Dr ☐ Other ☐

Surname

Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

Do you own an Investment Property? Yes ☐ No ☐

6. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

Please be advised, this application will only be processed once ALL details have been completed and all copies of all supporting documents attached. Each applicant over the age of 18 must apply with two applicants per application form.

D. UTILITY CONNECTIONS

FREE Utility Connection Service - with a difference!

MOVE ME IN
HASSLE FREE CONNECTIONS

Electricity Gas
Internet Phone
Pay TV Insurance

- Access to genuinely discounted utility offers
- Choose your providers in your own time
- Save time and not have to speak with a call centre
- Connect all your services in around 3 minutes on your mobile or computer
- Sign up to receive a FREE Domino's voucher for 2 pizzas, garlic bread and drink, delivered.

We will send you a personal invitation to connect via email and text once you have been approved to rent a property. Please click on the link and take 3 minutes to sign up online.

Move Me In is a FREE utilities connection service that offers you great discounted-deals, saving you money right from the start! Other companies may have only ever offered you the standard off the shelf utility plans but Move Me In presents you with a selection of utility providers to choose from on our quick and easy online portal, so you can pick the discounted plan that suits you best.

E: support@movemein.com.au

P: 1300 911 947 www.movemein.com.au

E. APPLICANT 2 PERSONAL DETAILS

5. Please give us your details

Mr ☐ Ms ☐ Miss ☐ Mrs ☐ Dr ☐ Other ☐

Surname

Given Name/s Date

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

Do you own an Investment Property? Yes ☐ No ☐

6. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

F. APPLICANT 1 HISTORY**9. What is your current address?****10. How long have you lived at your current address?**

<input type="text"/>	Years	<input type="text"/>	Months
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11. Why are you leaving this address?**12. Landlord/Agent details of this property if applicable**
Name of landlord or agent**Landlord/Agent's Email address****Landlord/agent's phone/fax no. Weekly Rent Paid**

<input type="text"/>	\$ <input type="text"/>
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13. What was your previous residential address?**14. How long did you live at this address?**

<input type="text"/>	Years	<input type="text"/>	Months
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15. Landlord/Agent details of this property (if applicable)**Name of landlord or agent****Landlord/Agent's Email address****Landlord/agent's phone/fax no. Weekly Rent Paid**

<input type="text"/>	\$ <input type="text"/>
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Was bond refunded in full?**If not why not?****G. APPLICANT 1 EMPLOYMENT HISTORY****16. Please provide your employment details - What is your occupation****What is the nature of your employment? (circle)**

<input type="radio"/> FULL TIME	<input type="radio"/> PART TIME	<input type="radio"/> CASUAL
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Employer's name (accountant if self employed or institution if student)**Employer's address (accountant if self employed or institution if student)****Contact name****Phone no.****Length of employment****Net Weekly Income**

<input type="text"/>	Years	<input type="text"/>	Months	\$ <input type="text"/>
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17. Please provide your previous employment details**Occupation?****Employer's name****Length of employment****Net Weekly Income**

<input type="text"/>	Years	<input type="text"/>	Months	\$ <input type="text"/>
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F. APPLICANT 2 HISTORY**9. What is your current address?****10. How long have you lived at your current address?**

<input type="text"/>	Years	<input type="text"/>	Months
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11. Why are you leaving this address?**12. Landlord/Agent details of this property if applicable**
Name of landlord or agent**Landlord/Agent's Email address****Landlord/agent's phone/fax no. Weekly Rent Paid**

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Was bond refunded in full?**If not why not?****G. APPLICANT 2 EMPLOYMENT HISTORY****16. Please provide your employment details - What is your occupation****What is the nature of your employment? (circle)**

<input type="radio"/> FULL TIME	<input type="radio"/> PART TIME	<input type="radio"/> CASUAL
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Employer's name (accountant if self employed or institution if student)**Employer's address (accountant if self employed or institution if student)****Contact name****Phone no.****Length of employment****Net Weekly Income**

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<input type="text"/>	Years	<input type="text"/>	Months	\$ <input type="text"/>
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H. APPLICANT 1 CONTACTS/REFERENCES

18. Please provide a contact in case of emergency (cannot live at same address)

Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

19. Please provide 2 personal references (not related to you)

1.Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>
2.Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

I. OTHER INFORMATION

20. Car Registration

21. Please provide details of any pets

Breed/Type	Council registration / number
<input type="text"/>	<input type="text"/>

22. Smoker/Non-Smoker?

☐ ☐

K. 100 Points of ID Required

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from;

- (a) The owner or Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with TICA (Tenancy Information Centre Australia)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put. The Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

I have been informed, understand and agree that the acceptance of my application is subject to the approval of the Lessor.

I have been informed, understand and agree that should this application not be accepted the agent is not required or obliged to disclose why or supply any reason for the rejection of this application.

I understand the first 2 weeks rent and bond must be paid by money order, bank cheque or credit card I further understand that all credit card transactions incur a 1.45% convenience fee (incl.GST)

I understand that keys to the property will not be handed over until all monies are received by REMAX Regency in full, the lease documents signed by all parties and the lease start date commenced

Do you currently own a property?	YES	NO
Do you have any other applications pending on other properties?	YES	NO
Have you ever been evicted by any lessor or agent?	YES	NO
Is there any reason known to you that would affect your rent payment?	YES	NO
Was your rental bond at your last address refunded in full?		
If NO – What deductions were made?		

I understand that Remax Regency and it's staff take every care to ensure that the properties are displayed in all forms of advertising correctly however, mistakes and errors occur. If you are relying on a particular feature please confirm this with a member of staff prior to entering into the tenancy agreement. We further understand that Remax Regency cannot guarantee that the information contained in all forms of advertising is true and correct.

I confirm that I/we have personally inspected the property and accept it in it's present condition.

Tenant 1 Signature

Date

H. APPLICANT 2 CONTACTS/REFERENCES

18. Please provide a contact in case of emergency (cannot live at same address)

Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

19. Please provide 2 personal references (not related to you)

1.Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>
2.Surname	Given name/s
<input type="text"/>	<input type="text"/>
Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

I. OTHER INFORMATION

20. Car Registration

21. Number of pets in total

22. Smoker/Non-Smoker?

☐ ☐

K. 100 Points of ID Required

We require 100 Points of ID. You must have:

- 1. A current Drivers Licence or other photo ID**
- 2. Current Proof of Income (minimum 3 payslips or 3 months of bank statements)**
- 3. Current rent ledger (if renting) Application without 100 Points of ID will not be accepted.**

Application without 100 Points of ID will not be accepted

Your 100 Point Check

Drivers Licence	40 Points
Passport	40 Points
Birth Certificate/Extract	30 Points
Other Photo ID	30 Points
Current proof of income	30 Points
Previous Landlord Reference	20 Points
Rent Ledger from other Agent	20 Points
Motor Vehicle Registration Certificate	10 Points
Bank Statement / Bank Card	10 Points
Phone / Electricity / Gas account	10 Points
Pension Card	20 Points
Medicare / Health Care Card	10 Points
Rates Notice (Proof of Ownership)	20 Points

Name of all Applicants and Relationship to Each

Name	Relationship
<input type="text"/>	<input type="text"/>
Name	Relationship
<input type="text"/>	<input type="text"/>
Name	Relationship
<input type="text"/>	<input type="text"/>
Name	Relationship
<input type="text"/>	<input type="text"/>

Tenant 2 Signature

Date



I acknowledge that I will be notified by SMS and Email to set up Entry, Bond and Rent payments online

☐ I acknowledge

I acknowledge that Lessors look more favourably on tenants that agree to "set & forget" scheduled direct debit payments. I will elect to pay via "set & forget" scheduled direct debit.

☐ YES ☐ NO

I acknowledge that by electing to pay via "set & forget" scheduled direct debit, I will be given access to SimpleDiscounts.com.au's buying group discount program for a range of national retailers as eg: Woolworths, Dan Murphy's BWS, Caltex Woolworths Petrol, Good Guys, Priceline and more

☐ I acknowledge

I acknowledge that the below fees and charges may apply to certain transactions. Direct Debit one time set up \$2.20, Bank Account "Set & Forget" scheduled direct debit Transactions \$1.50, Visa/MasterCard Debit/Credit 1.98%, Amex 4.4% (international card adds 1.1%). Failed payments \$12.50; all fees are charged by the payment provider IntegraPay user ID 38220 via the SimpleRent.com.au payment system, not the agency and all information regarding payments will arrive to me via email from the property management team. Money orders and bank Cheque charges may vary.

☐ I acknowledge

I acknowledge that Bond Finance will be offered by easyBondpay during the online payment process.

☐ I acknowledge

Signature: _____ Date ____/____/____

Signature: _____ Date ____/____/____